

Mountain Empire Unified School District

BILINGUAL STIPEND APPLICATION

CLASSIFIED EMPLOYEES

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Current Position: \_\_\_\_\_

Location: \_\_\_\_\_

Language (other than English): \_\_\_\_\_

In accordance with Article 7.18.1 of the CSEA Chapter #441 "The District agrees to pay a bilingual stipend equivalent to five percent (5%) of annual salary to classified employees deemed by the District to require, as part of their day-to-day duties, significant use of a language other than English"; and Article 7.18.2 "The determination of which applicants are to be awarded stipends will be made by the District, based on the District's determination of the needs of a particular school/department and the anticipated degree of use of the non-English language". I hereby apply for a bilingual stipend: \_\_\_\_\_

**In the box provided, please explain your reason for this request and how your bilingual ability will be used:**

Signature of Employee \_\_\_\_\_

**Principal/Supervisor Justification:**

I recommend this employee receive the bilingual stipend  Yes  No

Signature of Principal/Supervisor \_\_\_\_\_ Date: \_\_\_\_\_

Article 7.18.3: Classified employees receiving a bilingual stipend shall continue to receive it until either: 1) the end of the school year in which the stipend is awarded; or 2) the employee's assignment/bus route changes. Classified employees receiving a bilingual stipend may reapply for a bilingual stipend for the following school year or subsequent assignment/bus route.



FOR DISTRICT OFFICE USE

Passed Bilingual Assessment and Date: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

Superintendent \_\_\_\_\_

Date: \_\_\_\_\_